

FACILITIES CONSTRUCTION

When the time arrives for planning to begin on a new building, there is much that must be decided by the School Board before an architect is hired and detailed plans are made. The first step is for the School Board and the Superintendent to develop a prospectus for the new building, renovations or additions, an outline of what they desire. They must determine the number of students who will be using the building, what grades it will contain, the educational objectives to be fulfilled by this building, and certain priority space requirements.

The School Board should then appoint a Building Committee. This Building Committee must be given time to develop its plan for organization and to acquaint itself with outlines for the new building prepared by the School Board and the Superintendent. Then the School Board, the Building Committee and the administration personnel must decide quite clearly what is their concept of the new school, renovations or additions.

Once the School Board, with advice of its Building Committee and administrative personnel, have a clear concept of the type of building, renovation or addition, they feel will best fulfill the educational requirements for the community and is most in keeping with their educational philosophy, they are ready to hire an architect and enter into the specific planning stage.

It is the policy of the Board that at any time during this preliminary planning stage at which they feel the need for professional advice, they will hire an architect as a consultant.

Proposed: 11/02/92

Adopted: 12/07/92

Revised: 03/20/00